



## How to Register

1. Read **Policies and Procedures**, review the **Class Schedule** and determine which class(es) you are interested in registering your child. Please call Dance Fusion front desk with any questions at **480-625-3900**.
2. Complete the **Student Registration/Emergency Form** and sign and date the form. These forms are available on [www.dancefusionyouthacademy.com](http://www.dancefusionyouthacademy.com) or can be picked up at the studio.
3. Mail the completed forms, along with the \$35 non-refundable registration fee (per student) payable to Dance Fusion or bring them in. Mail to: 7601 E Gray Rd. Suite B, Scottsdale, AZ, 85260, or bring the completed forms to the studio between 9 am-1 pm M- S.

### Placement:

The classes are designated by age. Please register your child for classes that correspond to their age level. If your child has had prior dance training and is an intermediate or advanced student, accommodations will be made for your child's level in class. Please contact the front desk for information on how to consult with the teacher prior to your child taking class.

DFYA and DFTD are non-competitive programs focused on teaching the fundamentals of dance and the use of proper technique. We are also a studio of fun. Your child may need to relearn some previously learned dance skills. Their placement in an age appropriate class as opposed to a skill level appropriate class will help the teacher understand your child's strengths and weaknesses and how to best advance their training.

### Fees:

Registration Fee is \$35 per student non-refundable. This fee is payable upon registration.

### Monthly Tuition Fees:

Monthly Tuition Fees are due the **first of the month** Please refer to the **Tuition Policies** for details.

### Late fees:

A late fee of \$25 will be assessed for payments received after the 5<sup>th</sup> of the month. NO EXCEPTIONS. A returned check fee of \$40 will be assessed for insufficient funds checks. There are no refunds for missed classes.

### Accepted Forms of Payment:

We accept Visa and MasterCard, debit, checks and cash. If you are paying by check please note the child's name and month of classes on the check.

**Monthly Class Fees:** Each class is 55 minutes long.

1 class per week	\$75 per month
2 classes per week	\$135 per month
3 or more classes per week (unlimited)	\$175 per month

10% off lowest monthly fee for first sibling. 50% off lowest monthly fee for second sibling. 3 or more siblings are 50% off each (calculated on the lowest package rate). **Ask the front desk staff for discounts on our adult classes.**

7601 E Gray Rd, Suite B, Scottsdale, AZ 85260  
Scottsdale Airpark

480-625-3900  
frontdesk@dancefusionaz.com

[www.dancefusionyouthacademy.com](http://www.dancefusionyouthacademy.com)  
[www.dancefusionaz.com](http://www.dancefusionaz.com)



# Registration

Date \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Child's Name (first and last) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Zip \_\_\_\_\_ Home School \_\_\_\_\_

Experience \_\_\_\_\_ Where \_\_\_\_\_

Referred by \_\_\_\_\_

Mother/Guardian Name \_\_\_\_\_  
first last

Phone #s (area code) \_\_\_\_\_  
home work cell

Email address \_\_\_\_\_

Father/Guardian Name \_\_\_\_\_  
first last

Phone #s (area code) \_\_\_\_\_  
home work cell

Email address \_\_\_\_\_

I, \_\_\_\_\_ (Parent/Guardian) of aforementioned child, have read and understood all policies and procedures, tuition policy, fees and calendar dates.

- 1. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 2. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 3. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 4. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 5. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 6. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 7. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 8. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 9. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 10. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 11. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_
- 12. Class \_\_\_\_\_ Day/Time \_\_\_\_\_ Teacher \_\_\_\_\_

DFYA requires that you **read and completely fill out the emergency form**, as well as this registration form and **return it with your \$35.00 registration fee to DFYA prior to your child taking classes.**

## Emergency Information

Please give the names of two individuals (**other than yourself**) who will assure the responsibility of your child in case of an illness or accident until you can be contacted. Please notify these individuals of these arrangements. In case of changes in this information, please notify the studio in writing.

Emergency contact #1:

Name \_\_\_\_\_ Relationship (eg. Aunt, grandparent, friend) \_\_\_\_\_

Phone # (include area code) \_\_\_\_\_

home

work

Emergency contact #2:

Name \_\_\_\_\_ Relationship (eg. Aunt, grandparent, friend) \_\_\_\_\_

Phone # (include area code) \_\_\_\_\_

home

work

Child's Medical Conditions (pertaining to dance) \_\_\_\_\_

Doctor's Name \_\_\_\_\_ Office phone # \_\_\_\_\_

Dance is a physical activity. We recommend you discuss with your child's doctor during their annual fall school exam the activities that your child will be participating in. Please discuss and inform the studio of any physical or emotional needs your child may have.

Although health and safety are of the utmost importance to the instructors and staff, the studio is not responsible for injury on the premises or at any DFYA or DF sponsored event.

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I, the undersigned parent or guardian of the above aforementioned child, do hereby authorize officials of Dance Fusion Youth Academy (DFYA) to contact directly the persons named on this form and do authorize the named physicians to render such treatment as may be deemed necessary in an emergency, for the health of said child. Additionally, the dance studio personnel are hereby authorized to take whatever action is deemed necessary in their judgment of the health and safety of the child.

Parent(s) acknowledge that DFYA is not a baby-sitting or day care service. There may be a fee charged for any student who has to wait to be picked-up after the studio closes. All students should be instructed to wait inside the studio lobby for their rides.

Any unauthorized use of DFYA's name, images or students on the internet or personal websites will be dismissed.

I have read completely the DFYA information, policies and procedures regarding dance fees, absences, holiday observance, class procedures, studio conduct rules, questions/problems, late fees, illness, injury and dance attire information. Classes are charged on a monthly basis. No refunds or credits. Make up classes may be available. (Credit card information listed below to be automatically charged if the monthly tuition payment has not been received by the 5<sup>th</sup> of the month.)

Credit Card # \_\_\_\_\_ Expiration date \_\_\_\_\_ 3 digit code \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_ Card Zip Code \_\_\_\_\_

**Photographic Release and Waiver:** By signing below, I give permission for photographs of my child in dance class or performances to be used in promotional material for DFYA and/or DF and or its designees in both print and web publications.

YES (parent/guardian signature) \_\_\_\_\_

## Tuition Policies

**Registration Fee is \$35 per semester** (fall and spring) for each child. If you register for both fall and spring semesters in the fall, the \$35 registration fee for the spring semester will be waived.

Tuition is to be paid monthly. Tuition will be prorated for vacations and extended injury or illness.

There is a 10 % discount off the lowest fee for your second child registered (of the same parent/guardian) and a 30% discount off the lowest fee (of the same parent/guardian) for your third child registered. If you have a fourth child or more registered with DFYA, they would receive a 50% discount.

Tuition payments are **due by the 1<sup>st</sup> of each month**. This assures your child will have a place in the class.

Payment is considered **late if it is not paid by the 5<sup>th</sup> of the month**.

Automatic credit card deductions are the preferred method for monthly tuition. We accept Visa and MasterCard. If you pay by check, it must be received by Dance Fusion no later than the 5<sup>th</sup> of each month, postmarked by the 2<sup>nd</sup> of the same month. Or you can drop your check off at the studio. The custodial parent is responsible for payments.

A **late fee of \$25** will be charged if payment is not received by the **5<sup>th</sup> of the month**.

If your child is absent due to any reason; illness, vacation, other activities, payment is still due by the 1<sup>st</sup> of the month to continue to hold the spot for your child.

If your child is no longer taking classes, a Drop Class form must be completed or notification must be made in writing. Any outstanding fees on the account and those for the current semester must be paid in full upon unenrollment.

Tuition will not be prorated, refunded or credited for missed classes.

Missed classes can be made up in other comparable classes within the same month. Please notify the front desk staff of the make-up class.

If the student has not been in class for one month, we will assume that the child has dropped the program and their spot in class will be forfeited. If your child wishes to re-enroll during session, a \$25 re-enrollment fee will be assessed.



## Policies and Procedures

### Classes:

Please have your child arrive 5 minutes prior to class start time dressed in the appropriate attire, shoes and hairstyle. Please do not be late for classes as class warm up time is extremely important for your child's health and safety. Attendance will not be granted if your child is over 10 minutes late, the missed class will not qualify for a make-up class.

### Clothing:

Please refer to the DFYA dress code. Shoes need to fit properly, have your child fit for their dance shoes by an appropriate vendor. Do not allow your child to wear their dance shoes outside the studio.

### Hygiene:

Children MUST be potty trained. NO children will be allowed in classes with diapers, pull-ups or training pants. If your child has an accident, the parent/guardian is responsible for cleaning the area soiled and must bring it back to the condition it was in prior to the accident. Refusal to do so by the parent/guardian will result in your child losing their spot in class and if this occurs, there will not be any refunds or pro-rated adjustments to your child's account.

### Observance of Classes:

Parents are not allowed into the classroom during class times except for Mommy and Me Classes. Classes can be observed periodically, a schedule will be made available during the semester.

### Before/After Class:

Students will wait in the reception area or library for class time to start. Once the class is done, students need to come back into the reception area or library to put on their street shoes and wait for their parent/guardian. If your child is taking another class, they can remain in the studio to change their shoes for the next class. **Your child is not allowed to wait outside the studio for their ride home. Don't be late picking up your child.**

### Class Cancellation:

DFYA reserves the right to combine classes, change times, provide substitute or replacement teachers, and cancel or combine any class with 4 or less students.

### Questions/Concerns:

Please do not engage the instructors at any time in their respective dance rooms to ask questions. If you need to speak to the teacher, please contact the studio at 480-625-3900 and leave a message. Teachers and parents can schedule a studio meeting if necessary. Please do so through the front desk staff.

### Absences:

Students may make up missed classes in other comparable classes within the same month as the missed class. Missed classes are not refundable. Tuition is still due to hold the spot for your child. There are no refunds if you drop a class(es) in the middle of the month. **DFYA requests that the parent calls the studio to inform the teacher and staff of any absence, illness or problem a student may be having.** If your child has a contagious illness, or is injured please keep them out of class until they are recovered and can participate fully without risk of relapse or injury. In case of serious illness or injury, a doctor's permission note to return will be required.

### Dropping/Adding Classes:

Once a student has enrolled, paid the registration fee and first month's tuition, we will permit the student to try other classes. Drop in rates will apply (see tuition policies).

Since dance fees are charged monthly, your child may drop out of a class at any time. If you paid the current month's fee and drop during the beginning or middle of the month you will not receive a refund. Your child may, however, finish the rest of the month and drop at the end of that month. If you drop classes in the middle of the month and have not paid for that month, you will be billed at your normal monthly rate for the entire month.

To ensure that you do not get billed after your child has dropped a class, please come in and fill out a Drop/Add Form or mail a letter so we may remove you from that class list and our billing records. If your child adds classes during the middle of a month, the remainder of that month will be pro-rated and the following month will be at the full rate.

## Studio Rules

### PLEASE:

Be respectful other students and teachers.

No talking or teasing other students.

NO BULLYING!!!

NO running or horseplay.

NO standing on benches or chairs. NO kicking of benches, chairs or walls.

Do NOT touch the sound system; it is for your teacher only.

NO students in the classroom without a teacher present.

Turn off the ringers on your cell phones in the dance studios. All phone calls and texting can be made from the Lobby or Library

NO food in the dance studios. Spill-proof water bottles are allowed. If you spill water in the dance studio, clean it up IMMEDIATELY.

Snacks are allowed in the equipment room. Please dispose of your trash in the equipment room.

Arrive 5 minutes before the class begins.

Adhere to dress codes for classes.

Students are to wait for your parents in the Library or Lobby. Children must not wait outside the building for their parents.

Parents are to be at the studio on time to pick up your children.

Do NOT leave your child to wait for you for more than 10 minutes after their last class. A fee of \$25 will be charged if your child is waiting for you for more than 10 minutes.

Library books are to be reserved and checked out at the front desk as any other library.

If your child gets sick or has a potty accident inside the studio, library or lobby, it is the parent or guardian's responsibility to clean it.

Address your concerns to the front desk, not to the teacher or other parents or other students.

Be supportive of your child's endeavors but do not put expectations on them. They are here to learn at their own pace with their own goals. This is NOT a competitive studio, it is an inspirational program.

I agree to the above terms. \_\_\_\_\_  
Parent Signature Child's signature

## Dance Fusion Youth Academy Dress Code

<b>Class</b>	<b>Bodywear</b>	<b>Legwear</b>	<b>Footwear</b>	<b>Hair</b>
6-9 Ballet	Pink leotard - g White fit T-Shirt – b	Pink Tights - g Black shorts – b	Pink slippers - g Black slippers – b	Ballet bun - g Off face – b
10-13 Ballet	Black leotard - g White fit T-Shirt – b	Pink Tights - g Black shorts – b	Pink slippers Black slippers – b	Ballet bun - g Off face – b
Jazz/Contemp	Solid black top	Solid black pants	Jazz shoes	Pulled back
Musical Theater	Solid black top	Solid black pants	Jazz shoes	Pulled back
Tap/MT Tap	Solid black top	Solid black pants	Flat Tap shoes	Pulled back
Hip Hop	Loose shirts No mid-drift	solid black pants	Jazz shoes	Pulled back
Bollywood	Loose shirt	leggings or skirts - g loose pants - b	barefoot	Pulled back
Flamenco	black loose shirt	black loose skirt – g black loose pants – b	Flamenco shoes	Pulled back

### **Dress code rules:**

No patterns or prints, stripes, patterns, logos, skirts, cut-offs, mid-drifts, spaghetti straps, sweats or baggy fitting clothes.

No gum or jewelry in class.

## **Recitals**

Dance Fusion Youth Academy does not participate in the competition circuit. We offer performance opportunities that are NOT mandatory.

There will be opportunities for your child to participate in performances if they wish. There will be an end of fall semester performance in studio and an end of year spring performance at the end of April. There may also be other performance opportunities year round.

If your child is not performing we encourage their attendance at the performances to support their classmates.

**Parents may not be in the dance studios during classes.** They may be present in classes on select weeks (one per semester) to be determined. Your child will inform you of those weeks. Of course, your child can show you what they have learned at home.